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Statement of Student Leadership at SPSHS

Shailer Park High School is proud of the large number of students who are able to participate in the student leadership program and contribute to our school community to make it the great place it is today.

Our school motto, ‘Achieve with Dignity’ means I am learning to become considerate of others while striving to be the best I can be. This ideal is embedded throughout our school community and cultivated by our leadership program.

All students aspiring to gain leadership role should demonstrate this trait as well as model our learning values through their behavior.

**Safe** - Acting in a way to ensure that others are able to feel safe in our school environment.

**Respect** - The value of oneself, others and the environment is displayed through honesty, fairness, consideration and the celebration of diversity.

**Responsible** - Personal accountability is promoted for learning and conduct, encouraging all to make a positive contribution to the community.
ELECTION

Timeline for Elections:

Nominations Due: Term 3 Week 7

School captain nomination speeches: Term 3 Week 8

School captain speeches to staff: Week 8 Tuesday After school all staff invited

Interviews: Term 3 Week 9

Voting for year 11 and 8 Students: Term 3 week 10 (ACE)

Announcement of Leadership positions : Week of awards night

Instructions for Voting:

• Year 11 and 8 Students have two ballot papers. One for school captain. One for House/cultural/Sports Captains.

• Number the candidates in your order of preference for each of the positions.

• Your vote will be invalid if:
  o Any name has not been numbered.
  o It has been signed or defaced in any way
  o It is not legible.

PLEASE ASK IF ANY INSTRUCTION IS NOT CLEAR.
SHAILER PARK STATE HIGH SCHOOL
Student Leadership Positions
Nomination Form

NOMINATION INFORMATION:

Full name: ___________________________ ACE Group: ___________

<table>
<thead>
<tr>
<th>Sub School (circle one)</th>
<th>Senior</th>
<th>Junior</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Captain</td>
<td>Dance Captain</td>
<td></td>
</tr>
<tr>
<td>Vice-Captain</td>
<td>Sport Captain</td>
<td></td>
</tr>
<tr>
<td>Cultural Captain</td>
<td>House Captain</td>
<td></td>
</tr>
<tr>
<td>Music Captain</td>
<td></td>
<td></td>
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</tbody>
</table>

Please circle the positions below you wish to apply for. If you are applying for more than one position please indicate your preference by numbering them. Applicants for School Captain will automatically be considered for Vice captain. Applicants for Sport Captain will automatically be considered for House captain.

Teacher Referees (NB: Year Level Co-Ordinator, Principal or Deputy Principal cannot be used as referees):

<table>
<thead>
<tr>
<th>Teacher Name:</th>
<th>Teacher Signature:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
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<tr>
<td>2.</td>
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</tbody>
</table>

Student Signature: ________________ Date: ________________
ABOUT YOU

1. List your subject and results for last semester:

1. ________________________________  4. _____________________________
2. ________________________________  5. _____________________________
3. ________________________________  6. _____________________________

2. List the extra-curricular activities you have been involved in during your high school years.

_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________

3. What is it about the above position that appeals to you? (1st choice)

_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________

4. What do you believe you have to offer to our school community should you be elected into this position?

_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________
5. What skills do you possess that will equip you for this position?

_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________

6. What goals do you hope to achieve for the students at Shailer Park State High School if you are elected?

_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________

Please complete and submit to the relevant staff member by: Friday 26th August
Role Descriptions

All Leaders
The position or function of a leader is a person who guides or directs a group. Your role as the student leaders of Shailer Park State High School will require you to show leadership by:

- Exemplary attendance at school
- Wearing the full school uniform at all times
- Having good interpersonal skills with Admin., teachers and students
- Knowing what it means to be a respectful, responsible and resilient student (and display these PBL attitudes also)
- Understanding and having the ability to explain the school expectations (PBL) and expectations to other students
- Being tactful and sensitive
- Having the tenacity to ‘get things done’
- Earning and developing the respect of your peers
- Working with Admin. and teaching staff to organise activities
- Being a good role model – in behaviour, appearance, involvement, participation and attitude to academic work
- Being involved in and encouraging younger students to participate in a range of school activities
- Being able to work in a team with other school leaders
SCHOOL CAPTAIN - SENIOR

Role Statement:
As the most significant student leaders in the school, school captains are expected to be ambassadors who embody the school values which are Safe, Respectful and Responsible. They must be approachable, reliable and trustworthy with high expectations of themselves and others. The school captains are to take an active role in all aspects of the school community and work with others to achieve the best possible outcomes.

Responsibilities:
- Communicate with staff and students
- Work in a team with the Vice Captains to achieve goals
- Be positive role models – presentation, uniform and display behaviour which is representative of the school’s values
- Public speaking – school assemblies/year level/valedictory/open night/other functions
- Be active in school community – sport, academic, volunteering etc
- Build harmonious relations within the school
- Provide input in school decisions – meet with Principal (possibly more)
- Meet with Principal on a weekly basis
- Take a representative role within the school – and outside
- Write an article for the yearbook
- Contribute to the fortnightly newsletter

VICE CAPTAIN - SENIOR

Role Statement:
The role of Vice captain is to work with and support the school captain in all areas of responsibility.

Responsibilities:
- Supporting the School Captains in all of their duties
- Fulfilling the Captains’ duties in their absence
- Providing active leadership
- Organising and co-ordinating the SRC representatives (meeting times etc.)
- Guiding and facilitating the other leaders (year level reps) in their roles and duties

Election Process:
- Step 1. The position is advertised. Current school captains speak to Year 11’s about the role
- Step 2. A job description is provided
- Step 3. A nomination form is submitted to the HOD- Senior Secondary
- Step 4. Nominees are shortlisted in consultation with staff and advised of the outcome
- Step 5. Speeches are given by nominees (Year 11 parade, and Staff meeting)
- Step 6. Voting by Students
- Step 7. Voting by Teachers
- Step 8. Candidates are interviewed by Principal, DPs, HOD of Senior School and Year Co
- Step 9. Votes given to Principal – makes final judgment
- Step 10. Nominees are notified of final outcome prior to Awards night.
- Step 11. Official announcement on Awards night
SCHOOL CAPTAIN- JUNIOR

Role Statement:
The role of a junior school captain is to embody the school’s values and displaying good morals and responsibility. Providing assistance, guidance or help to any of the junior school who needs it. To have a creative and flexible mind, thinking of and contributing different ideas and opinions. Respecting others in a fair and honest way. The junior school captains need to be able to work productively with other students, giving everyone a fair go.

Responsibilities:
- Public speaking
- Introducing guest speakers at assemblies
- Setting a good example in the junior school
- Hosting Yr9 assemblies – introducing leaders, reminding students of upcoming events
- Being approachable if students need help

VICE CAPTAIN-JUNIOR

The role of Vice captain is to work with and support the school captain in all areas of responsibility. Responsibilities are the same as that for School Captain

Election Process:
- Step 1. The position is advertised. Current school captains speak to Year 8’s about the role
- Step 2. A job description is provided
- Step 3. A nomination form is submitted to the HOD- Junior Secondary
- Step 4. Nominees are shortlisted in consultation with staff and advised of the outcome
- Step 5. Speeches are given by nominees (Year 8 parade, and Staff meeting)
- Step 6. Voting by Students
- Step 7. Voting by Teachers
- Step 8. Candidates are interviewed by Principal, DPs, HOD of Junior School and Year Co
- Step 9. Votes given to Principal – makes final judgment
- Step 10. Nominees are notified of final outcome prior to Awards night.
- Step 11. Official announcement on Awards night
CULTURAL CAPTAIN - SENIOR

Role Statement:

Students elected to be cultural captains are expected to be representatives and role models for all members of the school community. They promote school spirit and encourage participation by all students in all events.

They should be positive role models by demonstrating passion, commitment and enthusiasm towards the arts, sport, academics and cultural activities, as well as having the ability to inspire other students to participate in all SPSHS events. They are expected to coordinate the dance and music captains and work with sport captains to organize events. The cultural captain must be enrolled in at least one Arts or Humanities subject.

Responsibilities:

Initiating events in order to build school spirit (being the ‘go to person’ for ideas from the student body) (Shave for a Cure, lunch-time activities, charity events)

- Initiating events in order to build school spirit (being the ‘go to person’ for ideas from the student body) (Shave for a Cure, lunch-time activities, charity events)
- Supporting the development of programs and activities that educate and encourage in caring for the environment of the school (peer support, mentoring, anti-bullying etc.)
- Encouraging and developing the pursuit of excellence in the visual and performing arts at all levels
- Consulting regularly with the HoDs of Creative Industries and Humanities and other staff where appropriate
- Consulting regularly with the Dance and Music Captains where appropriate
- Addressing the student body at assembly – making announcements pertinent to the Creative Industries and Humanities Departments (especially Japanese visits)
- Being present at all visual and performing arts evenings (Galas, Showcase) and taking an active role in the running of them

Election Process:

- Step 1. The position is advertised
- Step 2. A job description is provided
- Step 3. A nomination form is submitted to the HOD- Senior Secondary
- Step 4. Nominees are shortlisted in consultation with staff and advised of the outcome
- Step 5. Speeches are given by nominees (Year 11 parade, and Staff meeting)
- Step 6. Voting by Students
- Step 7. Voting by Teachers
- Step 8. Candidates are interviewed by Principal, DPs, HOD of Senior School and Creative Industries and Year Co
- Step 9. Votes given to Principal – makes final judgment
- Step 10. Nominees are notified of final outcome prior to Awards night.
- Step 11. Official announcement on Awards night
MUSIC CAPTAIN SENIOR (12,11,10) AND JUNIOR (9)

Role Statement:
Students elected to be music captains are expected to be representatives and role models for all members of the school community.
They should be positive role models by demonstrating passion, commitment and enthusiasm towards music, as well as having the ability to inspire other students to participate in the Shailer Park State High School Music Program.

Responsibilities:
- To inform the School of what’s happening in the music dept. particularly at assembly. For example reporting on events that have occurred and upcoming events – camps, concerts, bands festival. Present awards for concerts
- Be positive role models – approachable and open to ideas
- Promote music dept.

Election Process:
- Step 1. The position is advertised. Current Music captain speaks to Music group about the role
- Step 2. A job description is provided (applicants from Grade 12, 11, 10, 9)
- Step 3. A nomination form is submitted to the HOD- The Arts
- Step 4. Nominees are shortlisted in consultation with staff and advised of the outcome
- Step 5. Speeches are given by nominees (to the music group)
- Step 6. Voting by Students
- Step 7. Candidates are interviewed by Music Teacher, Instrumental Music Teacher, and HOD- The Arts
- Step 8. Votes given to HOD- The Arts and Instrumental music teacher- Final judgment
- Step 9. Nominees are notified of final outcome prior to Awards night.
- Step 10. Official announcement on Awards night
DANCE CAPTAIN - SENIOR (10-12) and JUNIOR (7-9)

Role Statement:

Students elected to be dance captain are expected to be representatives and role models for all members of the school community. Senior Captain must be in Senior Jazz, Hip Hop and Contemporary Squads. Junior Captain must be in Junior Jazz, Hip Hop (Contemporary preferred) and take dance as a subject. They should display the following:

- Excellent communication skills – you should be able to not only speak clearly, but also be a very good listener.
- Responsibility and Maturity – you should be dependable, punctual, organised and emotionally mature.
- Be a good role model – Your behaviour is a reflection on not only yourself but the whole Squad. You should always set a good example in what you say and how you act.
- Fair and Impartial – You should be able to separate your friendships from your responsibilities. Your decisions should not be based on favoritism and you should always do what is best for the whole team and not any one individual.
- Helpful and Friendly – You should always be willing to do a bit extra for others or to get tasks accomplished.
- 6Be Approachable - The team should feel that they can discuss situations and problems with you. You, alongside Miss Westerveld and the other captains, are responsible for ensuring Dance Squad is an enjoyable activity to participate in – foster positive relationships, laughter, fun and support for all Dance Squad members.
- Be able to delegate without being bossy – Remember it’s not always what you say that’s important but the way you say it. Be tactful and respectful of others feelings.

Responsibilities:

1. Notify Squad members – Have a calling list and ensure all members on the team are notified of upcoming events (rehearsals and performances).
2. Help organise fundraising events, competitions and performances such as Showcase, Parade’s and Junior Gala.
3. Help organise Advertising and Publicity – You should work as the programs ambassador raising positive full school awareness of Dance Squad program (writing school newsletter and local newspaper entries, speaking on parade, taking photos at events etc.)
5. Collect permission slips – Collect and monitor the return of permission slips etc.
6. Help solve conflicts – This is where your skills at being fair and impartial will come in handy.
7. Monitor and Encourage perfect presentation – The Dance Captains and Dance Squad Captains will inspect each dancer before leaving campus to an Eisteddfod and before each performance to ensure that their presentation is perfect.
8. 100% commitment to the Squad – You must be at EVERY rehearsal and EVERY performance that is scheduled by the choreographers or Miss Westerveld.
9. Run warm-up/strength and flexibility sessions before each class, rehearsal and/or performance.
10. Managing the Dancers in your Squad – Help teach choreography to dancers under the direction of the choreographer and raise attention to things the choreographer doesn’t see.
11. Be the Choreographers voice – Run rehearsals if the Choreographer is absent; be the choreographers voice by knowing all sections of the dance and being able to communicate what they want to the dancers. Stay true to the original choreography.

12. Rehearsal organisation – Ensure all Dancers are wearing Squad uniform, ¾ pants and correct shoes at all rehearsals. Ensure that students are warmed up, well hydrated and have eaten nutritious food.

13. Performance organisation – Ensure all students have their correct and full costume including all hair and make-up requirements on the day of performance.

14. Monitor and Encourage perfect presentation – The Dance Captains and Dance Squad Captains will inspect each dancer before leaving campus to an Eisteddfod and before each performance to ensure that their presentation is perfect.

**Election Process:**

- **Step 1.** The position is advertised. Current Dance captain speaks to Dance group about the role
- **Step 2.** A job description is provided
- **Step 3.** A nomination form is submitted to the HOD- Creative industries
- **Step 4.** Nominees are shortlisted in consultation with staff and advised of the outcome
- **Step 5.** Candidates are interviewed by Dance Teacher, and HOD- Creative industries
- **Step 6.** Votes given to HOD- Creative Industries and dance teacher- Final judgment
- **Step 7.** Nominees are notified of final outcome prior to Awards night.
- **Step 8.** Official announcement on Awards night

**Students should respond to the following Questions in the Policy Statement section on the nomination form:**

1. Why do you want to be a Dance Captain?
2. What makes you a great leader?
3. How will you keep the Squads motivated and unified during the year?
4. How would you handle disciplinary situations?
5. What new ideas do you have to make Dance Squad an even stronger more enjoyable program?
SPORT (12) and HOUSE CAPTAINS (12)

Role statement:
The role of Sport and House Captains is to encourage all students to participate in our school sport and carnivals. They must always be approachable and reliable and embody the school’s values and rules at all times. This includes being SAFE, RESPONSIBLE AND RESPECTFUL.

Duties include:

1. Sports captains deliver weekly and fortnightly sports reports on junior, senior and whole school parades as well as have a leading role in sporting events.
2. House and Sport Captains are to attend fortnightly meetings with sports coordinator.
3. Organisation of Whole school events (Swimming, Cross Country and Athletics). This process requires students to organise equipment on the day of competition, encourage house spirit, marshal students for events, help clean up and be up on parade or standing at the front with the sports coordinator at the beginning and end of the event.
4. Organise weekly lunchtime equipment roster for students.
5. Coordinate and attend lunch time sporting competitions.
6. Attend and contribute to Annual Sports Awards Breakfast.
7. Wear correct uniform at all times and with pride.

Election Process: SPORT and HOUSE CAPTAINS

• Step 1. The position is advertised. Current sport and house captains speak to students
• Step 2. A job description is provided
• Step 3. A nomination form is submitted to the HOD- HPE
• Step 4. Nominees are shortlisted in consultation with staff and advised of the outcome
• Step 5. Speeches are given by nominees (Grade 11 parade)
• Step 6. Voting by Students
• Step 7. Voting by Teachers
• Step 8. Candidates are interviewed by HOD- HPE, Sport Coordinator and HOD Senior/ Junior Secondary
• Step 9. Votes given to HOD HPE- Final Judgement
• Step 10. Nominees are notified of final outcome prior to Awards night.
• Step 11. Official announcement on Awards night